

**GENERAL BROWN CENTRAL SCHOOL DISTRICT BOARD OF EDUCATION**  
17643 Cemetery Road - P.O. Box 500 - Dexter, New York 13634

**REGULAR MEETING**  
**Monday, March 11, 2019 5:30 p.m.**  
General Brown Room - Jr.-Sr. High School

**MINUTES**

**REGULAR MEETING**

The meeting was called to order at 5:30 p.m. by President Klindt, followed by the Pledge of Allegiance

**MEMBERS PRESENT:** Sandra Young Klindt, President; Natalie Hurley, Vice President; Daniel Dupee II; Jamie Lee; Albert Romano, Jr.; Kelly Milkowich

**MEMBER ABSENT:** Brien Spooner

**OTHERS PRESENT:** Barbara J. Case, Superintendent; Lisa K. Smith, Assistant Superintendent; David Ramie, Principal Dexter Elementary; Joseph O'Donnell, Principal Brownville Glen Park Elementary; Nicole Donaldson, Principal Jr.-Sr. High School; Jennifer Stanton, Assistant Principal Jr.-Sr. High School; Melissa Nabinger, Director of Student Services; Michael Parobeck, Network Administrator; Debra Bennett, District Clerk; Staff; Student and Community members

**APPROVAL OF AGENDA**

Motion for approval by Kelly Milkowich, seconded by Albert Romano, with motion approved 6-0.

**PUBLIC COMMENTS REQUESTS**

- Mr. Mark Zehr spoke regarding Discipline and Inclusion.

**CONSENT AGENDA**

A motion for approval of the following items as listed under the CONSENT AGENDA is made by Albert Romano, and seconded by Jamie Lee. Motion approved 6-0.

1. Approval of Minutes as listed:
  - February 11, 2019 - Regular Meeting
  - February 25, 2019 - Special Meeting
2. Approval of Building and Grounds Requests as listed:
  - DEX gymnasium - March 5,8,12,14,19,21,26 and 28, 2019 from 6:30 p.m. to 8:00 p.m. - Shaun McManaman - Youth Basketball practice
  - DEX cafeteria - March 19-20, 2019 from 6:00 p.m. to 8:00 p.m. - Dexter Citizens' Committee - Baseball/Softball sign-ups
3. Approval of Conferences and Workshops as listed:
  - Barbara J. Case - The ABCs of SMM - Jefferson County Cornell Cooperative Extension - March 12, 2019
  - Barbara J. Case - Utica National Seminar: Enhancing School Safety / Using a Threat Assessment Model - Hilton Garden Inn, Watertown - March 20, 2019
  - Lisa K. Smith - Utica National Seminar: Enhancing School Safety / Using a Threat Assessment Model - Hilton Garden Inn, Watertown - March 20, 2019
  - Barbara J. Case - Fort Drum Educational Meeting/Installation Resources Brief - Fort Drum Youth Center - March 27, 2019
  - Lisa K. Smith - ASBO Conference - Saratoga Springs, NY - June 2-5, 2019
4. Approval of Conferences and Workshops as per *My Learning Plan* Report 3/7/2019
5. Approval of Financial Reports / Warrants

**REGULAR AGENDA**

**Other Discussion and Action Items**

**Board Member Reports / Staff Member Reports and Presentations**

1. Comments / Information from Board Members
  - Board Members shared information received at the Legislative Breakfast as they shared our concerns with our Legislators; Mrs. Case and Mrs. Smith shared budget concerns at the state level

2. Staff Member Reports as provided
3. Staff Member Presentations: None at this time.

#### Items for Board Information / Discussion

4. Board Information / Discussion - There is a **Budget Advisory Workshop** meeting scheduled for Wednesday, March 13<sup>th</sup> beginning at 6:00 p.m. in the cafeteria of the Jr.-Sr. High School
5. Board Information / Discussion - Invitation - Jefferson-Lewis BOCES Annual Dinner Meeting and Presentation of the Proposed 2019-2020 BOCES Budget - BOCES Administration Building, Watertown, NY - April 10, 2019.
6. Board Information / Discussion - Invitation - Jefferson-Lewis School Boards Association Dessert Workshop/Executive Committee Meeting - Student Engagement - JLBOCES - March 28, 2019
7. Board Information / Discussion - 2<sup>nd</sup> Marking Period Data: Elementary and Jr.-Sr. High School
8. Board Information / Discussion - PIVOT 2018-2019 Student Assistance Program First Semester Report
9. Board Information - Term expiration for members of the General Brown Central School District Board of Education are listed below. Petitions are available, and will be accepted in the Office of the District Clerk until 5:00 p.m. on Monday, April 22, 2019.
  - 2019 - Sandra Young Klindt
  - 2019- Brien Spooner
  - 2020 - Albert Romano, Jr.
  - 2020 - Natalie Hurley
  - 2021 - Daniel Dupee II
  - 2021 - Jamie Lee
  - 2021 - Kelly Milkowich
10. Board Information / Discussion - Continuing discussion of District reconfiguration: Mrs. Case shared community members' concerns and affirmed that she is committed to addressing all concerns, and will continue to communicate with all stake-holders. She met with bus drivers today, and has meeting scheduled with cafeteria and custodial personnel in the near future. They are an important part of the process and she is looking forward to their input.
11. Board Information / Discussion - Budget: Mrs. Smith shared that there has been no additional information with regard to the executive budget proposal.

#### Items for Board Discussion / Action

12. Board Discussion / Action - Approval of the **Madison-Oneida BOCES Services Request Form / Contract for 2019-2020**: **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve participation in the specific services marked positively on **the 2019-2020 Madison-Oneida BOCES Services Commitment Form**, effective July 1, 2019. Motion for approval by Natalie Hurley, seconded by Albert Romano, with motion approved 6-0.
13. Board Discussion / Action - Approval of the **Mohawk Regional Information Center Services Commitment Form for 2019-2020**, effective July 1, 2019: **BE IT RESOLVED** that the General Brown Central School District Board of Education takes action to approve participation for the **2019-2020 school year in the programs/services shown on the 2019-2020 Mohawk Regional Information Center BOCES FINAL Services Commitment Form / Contract**. Motion for approval by Kelly Milkowich, seconded by Jamie Lee, with motion approved 6-0.
14. Board Discussion / Action - Approval of **Multi-Year Technology Purchase with Mohawk Regional Information Center** as follows: **BE IT RESOLVED** that the Board of Education of the General Brown Central School District takes action to approve the following resolution:  
**WHEREAS**, the Board of Education of the General Brown Central School District desires to enter into a four (4) year contract with the Madison-Oneida BOCES in order for the Regional Information Center to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being: CoSer 505 Instructional Technology Services:  
**NOW, THEREFORE**, it is **RESOLVED**, that the Board of Education of the General Brown Central School District agrees to enter into a contract with the Madison-Oneida BOCES for the provision of said services to the District not to exceed \$343,820.00 plus related borrowing fees, plus yearly Regional Information Center Support during the term of this contract, finalized by the

Superintendent, subject to the approval of the Commissioner of Education, for a period of four (4) years: 2018-2019; 2019-2020; 2020-2021; 2021-2022.

Motion for approval by Natalie Hurley, seconded by Kelly Milkowich, with motion approved 6-0.

15. Board Discussion / Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to accept the **Dexter Gymnasium Partition Replacement quote** submitted by BR Johnson, LLC Specialty Division, in the amount of \$85,000.

Motion for approval by Jamie Lee, seconded by Albert Romano, with motion approved 6-0.

16. Board Discussion / Action - **BE IT RESOLVED**, that the General Brown Central School District Board of Education takes action to award the **Transportation Routing Consulting Services bid to School Bus Consultants, in the amount of \$17,500.**

Motion for approval by Kelly Milkowich, seconded by Albert Romano, with motion approved 6-0.

17. Board Discussion / Action - Adoption of the following Resolution for Lead Evaluator of Principals: **WHEREAS**, the Board of Education has been provided evidence that the following have completed training which meets the requirements of 8 NYCRR 30-2.9 and the General Brown Central School District Annual Professional Performance Review Plan for certification as a **Lead Evaluator of Principals**, therefore, **BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, the following be certified as Lead Evaluator of Principals:**

- Barbara J. Case (2/14/19)
- Lisa K. Smith (2/14/19)

Motion for approval by Albert Romano, seconded by Kelly Milkowich, with motion approved 6-0.

18. Board Discussion / Action - Adoption of the following Resolution for Lead Evaluator of Teachers: **WHEREAS**, the Board of Education has been provided evidence that the following have completed training which meets the requirements of 8 NYCRR 30-2.9 and the General Brown Central School District Annual Professional Performance Review Plan for certification as a **Lead Evaluator of Teachers**, therefore, **BE IT RESOLVED, that upon recommendation of the Superintendent of Schools, the following be certified as Lead Evaluator of Teachers:**

- Nicole Donaldson (3/5/19)

Motion for approval by Albert Romano, seconded by Jamie Lee, with motion approved 6-0.

19. Board Discussion / Action - Approval of the Constitution and formation of the following organization, with Mrs. Hannah Cottrell to serve as the advisor for the 2018-2019 school year: (posted)

- **General Brown Jr.-Sr. High School Dance Company**

Motion for approval by Albert Romano, seconded by Jamie Lee, with motion approved 6-0.

20. Board Discussion / Action - Approval of donation from Stacy Bauter, of his winter 2018-2019 Varsity Girls' Basketball stipend in the **corrected amount** of \$2750. (This amount is corrected from \$1750, approved on February 11, 2019)

Motion for approval by Natalie Hurley, seconded by Albert Romano, with motion approved 6-0.

21. Board Discussion / Action - Approval of the **2019-2020 General Brown DISTRICT and 10-MONTH STAFF Calendars**

Motion for approval by Jamie Lee, seconded by Albert Romano, with motion approved 6-0.

22. Board Discussion / Action - Approval of the **2019-2020 Board of Education Meeting Schedule**

Motion for approval by Natalie Hurley, seconded by Kelly Milkowich, with motion approved 6-0.

23. Board Action - Approval of **Committee on Special Education Reports** (posted)

Motion for approval by Jamie Lee, seconded by Albert Romano, with motion approved 6-0.

#### **ITEMS FOR BOARD ACTION - PERSONNEL**

24. Board Action - **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education takes action to approve the appointment of **Paul Mendez**, as **School Resource Officer**, effective July 1, 2019, at an annual salary of \$30,000 as per agreement.

Motion for approval by Albert Romano, seconded by Kelly Milkowich, with motion approved 6-0.

25. Board Action - **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the General Brown Central School District Board of Education takes action to enter into an agreement with **Paul Mendez** to serve as the District's **School**

**Resource Officer**, and that the Board of Education authorizes Mr. Mendez to carry a firearm while on duty, and that this Resolution shall serve as written authorization to do the same.

Motion for approval by Jamie Lee, seconded by Natalie Hurley, with motion approved 6-0.

26. Board Action Personnel changes as listed below:

A motion for approval of the following PERSONNEL CHANGES, with *effective dates* as listed is made by Jamie Lee, seconded by Kelly Milkowich, with motion approved 6-0.

(A) Retirements: none

(B) Resignations:

Name	Position	Effective Date
Jennifer M. Stanton	Assistant Principal	June 30, 2019

(C) Appointments: none

(D) PAID Coaching Appointments:

Name	Spring 2019 Sports	Coaching Certification	Effective Date
Dustyn J. Helmer	Baseball Assistant	Temporary Coaching License****	3/12/2019
Haleigh Flint	Girls' Modified Lacrosse	Teacher-Coach*	3/12/2019
Drew T. Heise	Modified Boys' Lacrosse Assistant	Temporary Coaching License****	3/12/2019
Christopher R. Delano	Modified Boy's Lacrosse	Professional Coaching License****	3/12/2019
Malcom B. Jones	Modified Softball	Teacher-Coach*	3/12/2019

**Coaches possess the following [as mandated by NYSED]:**

Teaching Certificate: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Fingerprint Clearance / [Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences as required] \*

Non-Teaching Temporary or Professional Coaching License and/or 2<sup>nd</sup> - 4<sup>th</sup> Renewal as required: Child Abuse / School Violence / DASA / First Aid / CPR / Concussion Workshop / Philosophies & Principals / Theories and Techniques [sport specific] / Health Sciences / Fingerprint Clearance \*\*\*\*

**ITEMS FOR BOARD ACTION - FINAL FINGERPRINT CLEARANCE**

27. FINAL Fingerprint Clearance - Upon the recommendation of the Superintendent of Schools – WHEREAS, on behalf of the General Brown Central School District, two sets of the following prospective employees' fingerprints for employment have been submitted to NYSED, along with the signed Consent Form, and a request for conditional clearance. The following employees have received FINAL CLEARANCE from SED: None

**SUPERINTENDENTS' REPORTS**

28. Assistant Superintendent - Mrs. Smith shared that AT&T has selected General Brown as a site for the tower and will walk the site to accommodate changes in the location.

29. Superintendent - Mrs. Case shared that Assemblyman Walczyk will be visiting the District, and he will be advocating for General Brown. He hopes to tour the District and speak with some of our students. Mrs. Case and Mrs. Smith have met with GBTA members to share conversation, and they have shared that they enjoy the end of year luncheon, and hope to continue the tradition. Tenure recommendations and celebration will again be presented at the June Board meeting.

**CORRESPONDENCE & UPCOMING EVENTS**

30. Correspondence Log

**ITEMS FOR NEXT MEETING**

**April 8, 2019** - Regular meeting will begin at 5:30 p.m. in the General Brown Room / Jr.-Sr. High School

31. Jamie Lee will be presenting.

**MOTION FOR ADJOURNMENT**

32. **There being no further business or discussion**, a motion is requested adjourn the regular meeting.

Motion for approval by Natalie Hurley, seconded by Albert Romano, with motion approved 6-0. Time adjourned: 6:25 p.m.

Respectfully submitted:

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Debra L. Bennett, District Clerk

\*Supporting documents can be found in supplemental file dated March 11, 2019